



## **Auburn Vocational School District BOARD OF EDUCATION**

### **Minutes of November 8, 2017**

The November 8, 2017 regular board meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Walter
Dr. Culotta	Dr. Kolkowski	
Mrs. Javins	Mr. Stefanko	

Absent: Mr. Klima, Mr. Miller, Mr. Sedivy, and Mrs. Wheeler

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky, Dee Stark and Andrea Tracy

#### **193-17      Approve Agenda**

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve November 8, 2017 agenda.

Roll Call:      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

#### **194-17      Approve Minutes of Regular Board Meeting on October 3, 2017**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve the minutes of the October 3, 2017 Regular Board meeting

Roll Call:      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**Public Participation** – There was no Public Participation at this meeting

## Administrative Reports

- a. Holiday Buffet – December 5, 2017 ~ 6:00 pm ~ Save the Date
- b. Winter Wonderland Holiday Craft Fair and Breakfast with Santa  
December 2, 2017 from 9:00 am – 3:00 pm
- c. Poinsettia Sale Begins November 27, 2017  
Monday thru Friday 8:30am – 10:30 am & Noon – 2:00 pm

**Facilities Committee Report** –*Mr. Jeff Slavkovsky – monthly update on TLC Projects*

**Finance Meeting – Thursday, December 14, 2017 at 3:00 pm, TLC Conference Room A**

## Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#9)

## No Action Required.

### 195-17 Approve Removal of Inventory

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the removal of the following inventory items:

Make Description	Model Description	Identification Number
Subaru	Legacy US3	4S3BD6857X7240566

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**196-17 Approval for Bainbridge Township's Retention of Parcels for Public Use**

A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to approve Bainbridge Township's retention of the following parcels from the Bainbridge Township Land Bank for devotion to a public purpose. (See Attachment Item #11)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**197-17 Approve Donation**

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the following donations:

An 8' Break model HB9718 from Geauga Mechanical Company of Chardon, Ohio

A Milling Machine NC Control from B. B. Bradley Company of Painesville, Ohio.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**198-17 Approve Human Resources**

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (See Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**199-17 Approve to Combine and Approve Agenda Items 14-16**

A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to combine and approve the following items.

**A. Lake County Educational Service Center Cancellation of Auburn Fiscal Services Agreement**

The Lake County Educational Service Center cancellation of Auburn Fiscal Services Agreement for Payroll effective November 10, 2017. (See Attachment Item #14)

**B. Approve Board Resolution to Exempt R.C. 3319.081 Nonteaching**

**WHEREAS**, the Auburn Joint Vocational School District Board of Education ("Board") adopted Board Policy 4131 ("Reduction in Staff") pursuant to R.C. 3319.172 ("Reasonable Reductions in Nonteaching Employees").

**WHEREAS**, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions in accordance with the recommendation of Superintendent Brian Bontempo ("Superintendent") who shall, within each pay classification affected, give preference first to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority.

**WHEREAS**, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in the nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

**WHEREAS**, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board achieve a reduction in the exempt nonteaching staff at this November 8, 2017 regularly-scheduled Board meeting by **abolishing the following exempt R.C. 3319.081 nonteaching position**, effective March 10, 2017, due to financial reasons affecting the Auburn Joint Vocational School District: **Accounts Payable (Governing Board of the Lake County Educational Service Center)**.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that, pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent's abolishment recommendation; and (2) hereby determines that the selection for the layoff occurred after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority effective March 10, 2017, due to financial reasons affecting the Auburn Joint Vocational School District.

**C. Approve Board Resolution to Exempt R.C. 3319.081 Nonteaching**

**WHEREAS**, the Auburn Joint Vocational School District Board of Education ("Board") adopted Board Policy 4131 ("Reduction in Staff") pursuant to R.C. 3319.172 ("Reasonable Reductions in Nonteaching Employees").

**WHEREAS**, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions in accordance with the recommendation of Superintendent Brian Bontempo ("Superintendent") who shall, within each pay classification affected, give preference first to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority.

**WHEREAS**, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in the nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

**WHEREAS**, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board achieve a reduction in the exempt nonteaching staff at this November 8, 2017 regularly-scheduled Board meeting by **abolishing the following exempt R.C. 3319.081 nonteaching position**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Payroll Clerk (Governing Board of the Lake County Educational Service Center)**.

**WHEREAS**, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board – after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority – achieve a reduction in the nonteaching staff at this **November 8, 2017** regularly-scheduled Board meeting by **suspending the following exempt R.C. 3319.08 nonteaching contract**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Karolyn Johnson**.

**NOW THEREFORE BE IT RESOLVED**, that pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent's abolishment recommendation and (2) hereby **abolishes the following exempt R.C. 3319.081 nonteaching position**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Payroll Clerk (Governing Board of the Lake County Educational Service Center)**.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that, pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent's suspension recommendation; (2) hereby determines that the selection for the layoff occurred after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority; and (3) hereby **suspends the following exempt R.C. 3319.081 nonteaching contract**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Karolyn Johnson**.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
 Mr. Walter declared the motion passed

## **200-17 Approve to Combine and Approve Agenda Items 17 &18**

A motion was made by Mr. Stefanko and seconded by Dr. Kolkowski to combine and approve the following items.

A.) The 2017-2018 dues for the Ohio Association of Career and Technical Superintendent's (OACTS) at the amount of \$3,000.

B.) The Ohio Technical Centers dues at the amount of \$1,000.00. These dues are to assist the executive director with the 49 Ohio Career Centers Adult Workforce Education programs in areas of state and federal legislative issues, funding and other service areas. (Adult Workforce Account)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
 Mr. Walter declared the motion passed

## **Policy: First and Second Reading**

It is my recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnnjvs-oh](http://www.neola.com/auburnnjvs-oh) and clicking on the policy number. (Attachments Item #19)

Section	Title	Revised/New /Delete
Operations 8210	School Calendar	Revised
Operations 8300	Continuity of Organizational Operations Plan	New
Operations 8305	Information Security	New
Operations 8320	Personnel Files	Revised
Operations 8330	Student Records	Revised
Operations 8340	Letters of Reference	Revised
Operations 8452	Automated External Defibrillators (AED)	Revised
Operations 8453	Direct Contact Communicable Diseases	Revised
Operations 8453.01	Control of Blood-Borne Pathogens	Revised

Professional Staff 3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
Program 2370	Educational Options	New
Program 2430	District-Sponsored Clubs & Activities	Revised
Program 2461	Recording of District Meetings Involving Students and/or Parents	Revised
Program 2623	Student Assessment and Academic Intervention Services	Program
Students 5111.01	Homeless Students	Revised
Students 5111.03	Children & Youth in Foster Care	New
Students 5200	Attendance	Revised
Students 5610	Removal, Suspension, Expulsion & Permanent Exclusion of Students	Revised
Students 5630.01	Positive Behavior Intervention & Supports & Limited use of Restraint and Seclusion	Revised
Operations 8453.04	Communicable and Infectious Diseases – Adult Education Students	Delete
Operations 8453.03	Communicable and Infectious Diseases – Employees	Delete

## NO ACTION REQUIRED

### 201-17 Approve Seasonal Snow Removal Quote

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$16,400.00 for the snow removal and salting of Auburn Career Center parking lots for the 2017-2018 school year. We have received five quotes; the other quotes are from Landstyles Landscape Development of Painesville, Ohio; S.A.M. Landscaping Inc. of Chardon, Ohio; Yardmaster of Painesville, Ohio; Mapledale Landscaping of Chardon, Ohio. (See Attachment Item #20)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
 Mr. Walter declared the motion passed

### 202-17 Approve BobCat® Skid-Steer Loader 2-Year Lease to Buy Quote

A motion was made by Mrs. Javins and seconded by Mrs. Brush to approve the Bobcat® Skid-Steer Loader 2-year lease to buy quote from Bobcat® of Cleveland, Bedford Heights, Ohio the total cost is \$40,425.37. This payment comes out of the VEPD grant. (See Attachment Item #21)



Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

#### **203-17 Approve BobCat® Utility Vehicle Quote**

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the Bobcat® Utility Vehicle-Diesel quote from Bobcat® of Cleveland, Bedford Heights, Ohio in the amount of \$24,909.00, this includes 69" Snow Blade, Deluxe Cab Package and UTV Spreader. (See Attachment Item #22)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

#### **204-17 Executive Session**

A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to enter into executive session at 7:21 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the **purpose of considering** the appointment, employment, dismissal, **discipline**, promotion, demotion, or compensation **of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed

**Return to public session at 8:07 p.m.**



**205-17      Adjourn**

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to adjourn the meeting at 8:08 p.m.

Roll Call:      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Stefanko, and Mr. Walter

**Nays:** None  
Mr. Walter declared the motion passed



Treasurer



Board President

**Treasurers Note:** The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.



## *Attachment Item #9*

# Render Financial Reports

Auburn Career Center  
Cash Fund Balance Report  
September 30, 2017

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,844,652.94	\$ 1,111,853.00	\$ 3,821,350.08	\$ 617,028.43	\$ 2,555,403.95	\$ 6,110,599.07	\$ 1,052,965.88	\$ 5,057,633.19
002	Bond Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 232,944.68	\$ 20,000.00	\$ 30,000.00	\$ 4,964.85	\$ 4,964.85	\$ 257,979.83	\$ 106,743.81	\$ 151,236.02
006	Food Service	\$ -	\$ 6,544.80	\$ 10,991.95	\$ 16,481.17	\$ 37,714.86	\$ (26,722.91)	\$ 33,613.17	\$ (60,336.08)
009	USSF	\$ 10,267.00	\$ 437.00	\$ 6,071.00	\$ -	\$ 188.39	\$ 16,149.61	\$ -	\$ 16,149.61
011	Rotary	\$ 51,168.33	\$ 1,008.27	\$ 1,008.27	\$ 3,644.68	\$ 3,644.68	\$ 48,531.92	\$ 10,355.32	\$ 38,176.60
012	Adult Education	\$ 94,239.01	\$ 65,306.25	\$ 252,224.88	\$ 131,346.33	\$ 366,420.21	\$ (19,956.32)	\$ 126,493.41	\$ (146,449.73)
014	Rotary Internal Service Fund	\$ 2,342.49	\$ 31.81	\$ 31.81	\$ -	\$ 853.81	\$ 1,520.49	\$ 1,500.00	\$ 20.49
018	Principal Fund	\$ 6,048.00	\$ -	\$ 35,000.00	\$ 1,457.00	\$ 6,670.58	\$ 34,377.42	\$ 13,780.57	\$ 20,596.85
019	Trust Fund-Camp Discovery	\$ 323,901.44	\$ 5,065.36	\$ 6,019.36	\$ 2,681.77	\$ 8,346.18	\$ 321,574.62	\$ 21,888.70	\$ 299,685.92
022	District Agency	\$ 15,210.95	\$ 17,520.00	\$ 28,569.50	\$ 17,520.00	\$ 29,569.50	\$ 14,210.95	\$ 1,000.00	\$ 13,210.95
024	Employee Self Insurance Fund	\$ 4,039.93	\$ -	\$ 25,960.07	\$ 732.56	\$ 1,785.57	\$ 28,214.43	\$ -	\$ -
70	Capital Projects	\$ 340,000.00	\$ -	\$ 350,000.00	\$ 136,932.00	\$ 200,832.40	\$ 489,167.60	\$ 139,167.60	\$ 350,000.00
200	Student Activity Fund	\$ 78,099.68	\$ 338.62	\$ 658.62	\$ 160.00	\$ 5,768.17	\$ 72,990.13	\$ 7,077.69	\$ 65,912.44
451	Data Communication Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501	ABLE Literacy Fund	\$ 1,043.89	\$ 21,184.05	\$ 42,627.64	\$ 17,295.57	\$ 55,300.00	\$ (11,628.47)	\$ 19,562.17	\$ (31,190.64)
524	VEPD Secondary and Adult Fund	\$ 2,752.90	\$ 9,012.25	\$ 33,924.55	\$ -	\$ 36,677.45	\$ 0.00	\$ 59,711.00	\$ (59,711.00)
599	Miscellaneous Fed Grants (REAP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,064.79	\$ (18,064.79)
Grand Totals		\$ 6,006,711.24	\$ 1,258,301.41	\$ 4,544,437.73	\$ 950,244.36	\$ 3,314,140.60	\$ 7,337,008.37	\$ 1,640,138.54	\$ 5,696,869.83

This is an unaudited financial report.

Auburn Career Center  
Appropriation Account Summary  
9/30/17

B

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expended	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,136,077.80	\$ 99,103.76	\$ 9,235,181.56	\$ 2,555,403.95	\$ 617,028.43	\$ 1,052,965.88	\$ 5,626,811.73	39.07%
002	Bond Retirement	\$ 477,029.50	\$ -	\$ 477,029.50	\$ -	\$ -	\$ -	\$ 477,029.50	0.00%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ 388,078.68	\$ -	\$ 388,078.68	\$ 4,964.85	\$ 4,964.85	\$ 106,743.81	\$ 276,370.02	0.00%
006	Lunchroom Fund	\$ 189,344.00	\$ -	\$ 189,344.00	\$ 37,714.86	\$ 16,481.17	\$ 33,613.17	\$ 118,015.97	37.67%
009	Uniform School Supply Fund	\$ 16,338.00	\$ -	\$ 16,338.00	\$ 188.39	\$ -	\$ -	\$ 16,149.61	0.00%
011	Customer Service Fund	\$ 52,176.60	\$ -	\$ 52,176.60	\$ 3,644.68	\$ 3,644.68	\$ 10,355.32	\$ 38,176.60	28.83%
012	Adult Education Fund	\$ 1,443,222.51	\$ 19,266.51	\$ 1,462,489.02	\$ 366,420.21	\$ 131,346.33	\$ 126,493.41	\$ 969,575.40	33.70%
014	Rotary Internal Service Fund	\$ 2,082.30	\$ 1,500.00	\$ 3,582.30	\$ 853.81	\$ -	\$ 1,500.00	\$ 1,228.49	85.71%
018	Principal Fund	\$ 35,750.00	\$ 5,298.00	\$ 41,048.00	\$ 6,670.58	\$ 1,457.00	\$ 13,780.57	\$ 20,596.85	49.82%
019	Other Grants	\$ 321,901.44	\$ 2,000.00	\$ 323,901.44	\$ 8,346.18	\$ 2,681.77	\$ 21,888.70	\$ 293,666.56	0.00%
022	Scholarships	\$ 13,210.95	\$ 2,000.00	\$ 15,210.95	\$ 29,569.50	\$ 17,520.00	\$ 1,000.00	\$ (15,358.55)	200.97%
024	Employee Benefits	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 1,785.57	\$ 732.56	\$ 28,214.43	\$ -	100.00%
70	Capital Projects	\$ 350,000.00	\$ 340,000.00	\$ 690,000.00	\$ 200,832.40	\$ 136,932.00	\$ 139,167.60	\$ 350,000.00	49.28%
200	Student Activities	\$ 78,697.30	\$ 276.00	\$ 78,973.30	\$ 5,768.17	\$ 160.00	\$ 7,077.69	\$ 66,127.44	16.27%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	ABLE Literacy Fund	\$ 281,590.04	\$ 1,043.89	\$ 282,633.93	\$ 55,300.00	\$ 17,295.57	\$ 19,562.17	\$ 207,771.76	28.49%
524	VEPD Secondary and Adult	\$ 310,077.40	\$ 2,752.90	\$ 312,830.30	\$ 36,677.45	\$ -	\$ 59,711.00	\$ 216,441.85	30.81%
599	REAP	\$ 50,965.00	\$ -	\$ 50,965.00	\$ -	\$ -	\$ 18,064.79	\$ 32,900.21	0.00%
Grand Total		\$ 13,178,341.52	\$ 473,241.06	\$ 13,651,582.58	\$ 3,314,140.80	\$ 950,244.36	\$ 1,640,138.54	\$ 8,697,303.44	38.29%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expended  
This is an unaudited financial statement



**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
**September 30, 2017**

	Monthly Comparison				Note	Annual Comparison			25%
	Sept FY16	Sept FY17	Sept FY18	Avg Chg		Actual 2016	Actual 2017	Budget 2018 - Estimate	
<b>Revenue</b>									
Real Estate	\$ 2,541,902	\$ 2,114,482	\$ 2,639,733			\$ 4,612,462	\$ 4,663,062	\$ 4,664,063	(-) Good
Commercial	\$ -	\$ 418,446	\$ -			\$ 880,675	\$ 880,869	\$ 880,869	57%
Tangible Personal (PU)	\$ 202,999	\$ 194,533	\$ 209,957			\$ 412,393	\$ 419,558	\$ 419,558	0%
Foundation	\$ 506,337	\$ 500,053	\$ 612,596			\$ 2,012,256	\$ 2,194,823	\$ 2,194,823	50%
PU Reimb	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	28%
Homestead & Rollback	\$ 392,564	\$ 191,405	\$ 2,658			\$ 784,736	\$ 787,438	\$ 787,623	#DIV/0!
Other	\$ 61,424	\$ 360,527	\$ 315,831			\$ 199,220	\$ 379,956	\$ 527,081	0%
<b>Subtotal</b>	<b>\$ 3,705,226</b>	<b>\$ 3,779,446</b>	<b>\$ 3,780,775</b>			<b>\$ 8,901,742</b>	<b>\$ 9,325,706</b>	<b>\$ 9,474,017</b>	60%
<b>Expense</b>									40%
Salaries	\$ 1,021,567	\$ 1,024,114	\$ 987,344	-1.7%		\$ 4,024,840	\$ 4,107,214	\$ 3,483,369	(+) Good
Benefits	\$ 409,688	\$ 423,967	\$ 422,019	1.5%		\$ 1,565,727	\$ 1,662,612	\$ 1,413,310	28%
Purchased Services	\$ 248,281	\$ 298,687	\$ 430,410	32.2%		\$ 1,191,991	\$ 1,221,824	\$ 1,249,256	30%
Supplies	\$ 140,385	\$ 132,190	\$ 168,687	10.9%		\$ 406,676	\$ 416,225	\$ 326,202	34%
Capital Outlay/Equipment	\$ 89,124	\$ 20,213	\$ 92,800	140.9%		\$ 153,859	\$ 295,409	\$ 251,748	52%
Summer Projects	\$ -	\$ 83,221	\$ -			\$ -	\$ 83,221	\$ -	37%
Parking Lot	\$ 348,532	\$ -	\$ -			\$ 348,532	\$ -	\$ -	0%
Other	\$ 59,711	\$ 51,064	\$ 48,978	-57.2%		\$ 198,199	\$ 133,047	\$ 113,642	0%
<b>Subtotal</b>	<b>\$ 2,317,288</b>	<b>\$ 2,033,456</b>	<b>\$ 2,150,238</b>	-16.0%		<b>\$ 7,889,824</b>	<b>\$ 7,919,552</b>	<b>\$ 6,837,527</b>	43%
<b>Revenue/Expense (Operating Balance)</b>	<b>\$1,387,938</b>	<b>\$1,745,991</b>	<b>\$1,630,537</b>			<b>\$1,011,918</b>	<b>\$ 1,406,155</b>	<b>\$2,636,490</b>	31%
<b>Other Uses</b>									
Advances Returned	\$ 9,503	\$ 58,884	\$ 40,575			\$ 9,503	\$ 58,884		
Advances Out	\$ -	\$ -	\$ -			\$ 58,884	\$ 40,575		
Transfers	\$ 122,233	\$ 118,271	\$ 405,167			\$ 644,792	\$ 1,006,878		
	\$ (112,730)	\$ (59,387)	\$ (364,592)			\$ (694,173)	\$ (988,569)		
<b>Beginning Cash</b>	\$ 5,557,886	\$ 6,113,670	\$ 5,615,774			\$ 5,540,489	\$ 5,904,707		
<b>Ending Cash</b>	\$ 5,384,533	\$ 5,554,060	\$ 6,110,598			\$ 4,427,070	\$ 4,844,652		
<b>Encumbrances</b>	\$ 990,012	\$ 1,155,256	\$ 1,052,808			\$ 59,426	\$ 99,104		

Information taken from Form SM-2 as reported to ODE  
This is an unaudited financial report.

Date: 10/02/2017  
Time: 10:55 am

AUBURN VOCATIONAL SCHOOL DISTR  
SORT BY CHECK NUMBER  
CHECK DATES BETWEEN 09/01/2017 AND 09/30/2017  
ALL CHECKS SELECTED

Page: 1  
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
046027	W	08/24/2017	CREATIVE ADVERTISING & ART DESIGN	040627	VOID: 09/12/2017		270.00
046087	C	09/05/2017	Payroll	999999	RECONCILED: 09/29/2017		210,387.44
046088	W	09/08/2017	STATE TEACHERS RETIREMENT	000480	RECONCILED: 09/11/2017		22,593.96
046089	W	09/08/2017	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED: 09/12/2017		9,111.35
046090	W	09/07/2017	LAKE COUNTY TREASURER	013926	RECONCILED: 09/14/2017		714.07
046091	W	09/12/2017	BRANDI HOLLAND	012270	RECONCILED: 09/12/2017		60.00
046092	W	09/12/2017	CREATIVE ADVERTISING & ART DESIGN	040627	RECONCILED: 09/18/2017		270.00
046093	W	09/15/2017	OHIO ACTE	000682	RECONCILED: 09/25/2017		750.00
046094	W	09/15/2017	HHS BAND BOOSTERS	041386			1,000.00
046095	W	09/15/2017	C/O GODDESS CONSTRUCTION				
046096	W	09/15/2017	WMLC CHAMBER OF COMMERCE	040233	RECONCILED: 09/25/2017		275.00
046097	W	09/15/2017	JOHNSTONE SUPPLY	013078	RECONCILED: 09/20/2017		69.72
046098	W	09/15/2017	REFRIGERATION SALES CORP.	000056	RECONCILED: 09/19/2017		368.00
046099	W	09/15/2017	CYBTEK INC	041215	RECONCILED: 09/19/2017		99.68
046100	W	09/15/2017	POCKET NURSE ENTERPRISES, INC.	010331	RECONCILED: 09/18/2017		434.80
046101	W	09/15/2017	OHIO ACTE	000682	RECONCILED: 09/25/2017		95.00
			OHIO NURSERY AND LANDSCAPING ASSOCIATION	010357	RECONCILED: 09/29/2017	1	100.00
046102	W	09/15/2017	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED: 09/19/2017		1,495.92
046103	W	09/15/2017	SYMPPLICITY CORPORATION	040124	RECONCILED: 09/20/2017		2,268.00
046104	W	09/15/2017	MENTOR AREA CHAMBER OF COMMERCE	010578	RECONCILED: 09/28/2017		50.00
046105	W	09/15/2017	KIRTLAND CONSULTING, LLC	041378	RECONCILED: 09/19/2017		300.00
046106	W	09/15/2017	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED: 09/19/2017		1,771.10
046107	W	09/15/2017	LAKE COUNTY DEPARTMENT OF UTILITIES	001435	RECONCILED: 09/19/2017		948.33
046108	W	09/15/2017	AT&T	000171	RECONCILED: 09/19/2017		1,493.39
046109	W	09/15/2017	ORWELL NATURAL GAS	012805	RECONCILED: 09/19/2017		11.16
046110	W	09/15/2017	ILLUMINATING COMPANY	000925	RECONCILED: 09/18/2017		19,792.83
046111	W	09/15/2017	CITY OF P'VILLE UTIL.	000215	RECONCILED: 09/22/2017		788.64
046112	W	09/15/2017	WOLTERS KLUWER	010129	RECONCILED: 09/20/2017		388.50
			HEALTH DIVISION				
046113	W	09/15/2017	AUBURN CAREER CENTER	000499	RECONCILED: 09/18/2017		100.00
046114	W	09/15/2017	ENVIRONMENTS 4 BUSINESS, LLC	041391	RECONCILED: 09/19/2017		4,964.85
046115	W	09/15/2017	DAWNCHAM, INC.	000600	RECONCILED: 09/19/2017		1,655.30
046116	W	09/15/2017	PMF RENTAL	041084	RECONCILED: 09/21/2017		70.00
046117	W	09/15/2017	TYCO INTEGRATED SECURITY LLC	040669	RECONCILED: 09/19/2017		2,029.02
046118	W	09/15/2017	TREASURER, STATE OF OHIO	001188	RECONCILED: 09/25/2017		100.00
046119	W	09/15/2017	WITMER PUBLIC SAFETY GROUP INC	040883	RECONCILED: 09/20/2017		1,969.03
046120	W	09/15/2017	VIVIANI FAMILY LIMITED PARTNERSHIP	011774	RECONCILED: 09/20/2017		1,400.90
046121	W	09/15/2017	STATE CLEANING SOLUTIONS	012272	RECONCILED: 09/19/2017		191.38
046122	W	09/15/2017	GORDON FOOD SERVICE	008479	RECONCILED: 09/20/2017		1,130.29
046123	W	09/15/2017	ALFRED NICKLES BAKERY INC	001071	RECONCILED: 09/20/2017		95.32
046124	W	09/15/2017	GENERAL PEST CONTROL CO.	011210	RECONCILED: 09/20/2017		106.50
046125	W	09/15/2017	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED: 09/18/2017		41.90
046126	W	09/15/2017	GCA SERVICES GROUP	041167	RECONCILED: 09/18/2017		15,760.08
046127	W	09/15/2017	LANDSTYLES, INC	041366	RECONCILED: 09/20/2017		923.13

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046128	W	09/15/2017	CRILE ROAD HARDWARE	000551	RECONCILED:09/20/2017		
046129	W	09/15/2017	CINTAS CORPORATION	000532	RECONCILED:09/26/2017		396.71
046130	W	09/15/2017	LOCATION 259-T90				2,468.00
046131	W	09/15/2017	K COMPANY INC	041392	RECONCILED:09/18/2017		
046132	W	09/15/2017	PEARSON VUE	011450	RECONCILED:09/18/2017	1	129,132.00
046133	W	09/15/2017	CDW GOVERNMENT	011547	RECONCILED:09/18/2017		716.90
046134	W	09/15/2017	BORDEN DAIRY COMPANY	000154	RECONCILED:09/18/2017		880.00
046135	W	09/15/2017	SALMAN FIRZADA	040649	RECONCILED:09/18/2017		155.98
046136	W	09/15/2017	JAMES D BROWN	000037	RECONCILED:09/18/2017		21.23
046137	W	09/15/2017	ANDREA TRACY	041184	RECONCILED:09/18/2017		21.67
046138	W	09/15/2017	ROBERT HILL	000977	RECONCILED:09/18/2017		259.57
046139	W	09/15/2017	DAWN BUBONIC	012967	RECONCILED:09/18/2017		75.00
046140	W	09/15/2017	CAROL BRAFFORD	041142	RECONCILED:09/18/2017		10.70
046141	C	09/19/2017	CARRIE MCVICKER	010043	RECONCILED:09/18/2017		
046142	W	09/25/2017	Payroll	999999	RECONCILED:09/29/2017		105.93
046143	W	09/25/2017	STATE TEACHERS RETIREMENT	000480	RECONCILED:09/27/2017		143.67
046144	B	09/22/2017	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED:09/26/2017		208,483.36
046145	B	09/22/2017	Andy Nowacki Foundation	041387			21,799.58
046146	B	09/22/2017	Student: Ryan Pease				9,864.44
046147	B	09/22/2017	ERIC DUNCAN	041383	RECONCILED:09/29/2017		1,950.00
046148	B	09/22/2017	VANCE FALSTREAU	041396	RECONCILED:09/27/2017		313.00
046149	B	09/22/2017	DENISE MATHIS	041135	RECONCILED:09/27/2017		25.00
046150	B	09/22/2017	DOMINIC BELFI	041348			340.00
046151	W	09/25/2017	PHIL CASSIDY	041404	RECONCILED:09/27/2017		1,282.00
046152	W	09/25/2017	LESLIE PADILLA	041406			104.80
046153	W	09/25/2017	O'REILLY AUTOMOTIVE, INC	040813			30.00
046154	W	09/25/2017	SHELL	041338			515.73
046155	W	09/25/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:09/26/2017		198.43
046156	W	09/25/2017	PACIFIC TELEMANAGEMENT SERVICES	040344			876.16
046157	W	09/25/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:09/26/2017		153.00
046158	W	09/25/2017	IRON MOUNTAIN INC	011058	RECONCILED:09/29/2017		3,156.00
046159	W	09/25/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:09/29/2017		160.15
046160	W	09/25/2017	AGM, LLC	041355	RECONCILED:09/26/2017		348.39
046161	W	09/25/2017	FLATTENBURG AND ASSOC., INC.	040994	RECONCILED:09/29/2017		7,800.00
046162	W	09/25/2017	CAREERSAFE	012972			2,666.00
046163	W	09/25/2017	CHAGRIN VALLEY AUTO PARTS	000240			250.00
046164	W	09/25/2017	AT&T	000171			248.99
046165	W	09/25/2017	PEARSON EDUCATION	011383	RECONCILED:09/29/2017		154.53
046166	W	09/25/2017	NAEMT	000395	RECONCILED:09/29/2017		2,857.09
046167	W	09/25/2017	LAKE COUNTY SHERIFF'S OFFICE	011385			60.00
046168	W	09/25/2017	FA SOLUTIONS LLC	041342	RECONCILED:09/28/2017		100.00
046169	W	09/25/2017	SALONCENTRIC	013024	RECONCILED:09/29/2017		1,770.00
046170	W	09/25/2017	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:09/29/2017		1,181.00
046171	W	09/25/2017	JOHNSTONE SUPPLY	013078	RECONCILED:09/28/2017		1,864.00
046172	W	09/25/2017	ESCO INSTITUTE	011206	RECONCILED:09/28/2017		312.64
			OHIO ACTE	000682			950.02
			OHIO RESTAURANT ASSOCIATION	011338	RECONCILED:09/28/2017		150.00
			EDUCATION FOUNDATION				1,900.00



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046173	W	09/25/2017	SYSO FOOD SERVICES OF CLEVELAND	008412	RECONCILED: 09/28/2017		452.03
046174	W	09/25/2017	LAKE COUNTY SHERIFF'S OFFICE	011385	RECONCILED: 09/29/2017		39,955.00
046175	W	09/25/2017	NATIONAL ALLIANCE FOR PARTNERSHIPS IN EQUITY	041011			150.00
046176	W	09/25/2017	TECHSOURCE TOOLS INC	041380	RECONCILED: 09/28/2017		10,902.21
046177	W	09/25/2017	OCTM 2016 CONFERENCE C/O: MARK JAFFEE	001449	RECONCILED: 09/28/2017		75.00
046178	W	09/25/2017	PRECIOUS CARGO TRANSPORTATION	013744			1,100.00
046179	W	09/25/2017	VOCATIONAL RESEARCH INST	000053			299.00
046180	W	09/25/2017	A DIVISION OF JEVS HUMAN SVCS	013647			1,962.00
046181	W	09/25/2017	LORAIN CTY COMMUNITY COLLEGE	010328	RECONCILED: 09/28/2017		7,880.92
046182	W	09/25/2017	BUSINESS OFFICE - CC217	007053	RECONCILED: 09/28/2017		13,601.65
046183	W	09/25/2017	CENGAGE LEARNING	040974			232.00
046184	W	09/25/2017	JOHN D. PREUER & ASSOCIATES & ASSOCIATES INC	008170	RECONCILED: 09/28/2017		2,317.85
046185	W	09/25/2017	SMOCKER BY BEXAR MFG CO	000925	RECONCILED: 09/27/2017		60.86
046186	W	09/25/2017	COMDOC INC.	000532	RECONCILED: 09/29/2017		4,423.00
046187	W	09/25/2017	ILLUMINATING COMPANY	00812	RECONCILED: 09/28/2017		4,226.51
046188	W	09/25/2017	CINTAS CORPORATION	013042			399.00
046189	W	09/25/2017	LOCATION 259-T90	000171	RECONCILED: 09/29/2017		520.79
046190	W	09/25/2017	OHIO SCHOOLS COUNCIL	000194	RECONCILED: 09/27/2017		699.37
046191	W	09/25/2017	NATURAL GAS	013154	RECONCILED: 09/28/2017		94.85
046192	W	09/25/2017	TIME WARNER CABLE - NORTHEAST	001071	RECONCILED: 09/28/2017		90.16
046193	W	09/25/2017	AT&T	008479	RECONCILED: 09/28/2017		3,283.55
046194	W	09/25/2017	TREASURER, STATE OF OHIO	008469	RECONCILED: 09/26/2017		270.00
046195	W	09/25/2017	ICE CREAM SPECIALTIES & BAKERY	010331	RECONCILED: 09/27/2017		2,091.04
046196	W	09/25/2017	ALFRED NICKLES BAKERY INC	001614			200.00
046197	W	09/25/2017	GORDON FOOD SERVICE	000414			1,350.00
046198	W	09/25/2017	SAM'S CLUB	040250			432.00
046199	W	09/25/2017	POCKET NURSE ENTERPRISES, INC.	010092	RECONCILED: 09/26/2017		2,081.01
046200	W	09/25/2017	KARLOVEC MEDIA GROUP	010610	RECONCILED: 09/27/2017		269.59
046201	W	09/25/2017	MEDIA NEWS - 21CM ADVERTISING	001230	RECONCILED: 09/26/2017		205.85
046202	W	09/25/2017	SCREENVISION DIRECT	000570			75.00
046203	W	09/25/2017	HUNTINGTON NATIONAL BANK	040669			2,149.79
046204	W	09/25/2017	FIRST COMMUNICATIONS LLC	008335	RECONCILED: 09/29/2017		967.28
046205	W	09/25/2017	MARS ELECTRIC CO.	010092	RECONCILED: 09/26/2017		819.49
046206	W	09/25/2017	MAJOR WASTE DISPOSAL SERVICES, INC	010194	RECONCILED: 09/26/2017		117.70
046207	W	09/25/2017	TYCO INTEGRATED SECURITY LLC	014013	RECONCILED: 09/26/2017		150.34
046208	W	09/25/2017	HANDY RENTS	041362	RECONCILED: 09/26/2017		71.05
046209	W	09/25/2017	HUNTINGTON NATIONAL BANK	041393	RECONCILED: 09/26/2017		32.10
046210	W	09/25/2017	JANENE ISHEE	041009	RECONCILED: 09/26/2017		1,747.10
046211	W	09/25/2017	LUCINDA YOO	041193	RECONCILED: 09/26/2017		2,544.55
046212	W	09/25/2017	A	011547	RECONCILED: 09/26/2017		549.78
			JANET MURPHY				
			SHELBY KAMINSKI				
			A				
			LOGICALIS, INC				
			DEPARTMENT #172301				
			ALRO STEEL CORPORATION				
			CDW GOVERNMENT				

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Page: 4  
(CHECKY)

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046213	W	09/25/2017	BORDEN DAIRY COMPANY	000154	RECONCILED:09/26/2017		377.15
909017	M	09/01/2017	SERS	900926			1,107.09
909157	M	09/14/2017	MEMO ONLY	900926			1,091.38
909297	M	09/29/2017	MEMO ONLY	900926			1,189.14
976736	M	09/08/2017	MEMO ONLY	900663			3,118.92
976737	M	09/08/2017	BANK ONE/MEMO/MEDICARE	900950			946.78
976738	M	09/12/2017	Workers Comp	900926			14,913.62
976746	M	09/01/2017	MEMO ONLY	999992			177.10
976747	M	09/01/2017	MZ: 04 2W 8317	999998			94,766.70
976837	M	09/25/2017	LAKE COUNTY SCHOOLS COUNCIL	900663			3,090.12
976838	M	09/25/2017	BANK ONE/MEMO/MEDICARE	900693			23.25
976839	M	09/25/2017	BANK ONE/MEMO/FICA	900950			938.21
990757	M	09/08/2017	Workers Comp	908140			7,520.00
990758	M	09/25/2017	AUBURN CAREER CENTER	908140			10,000.00
990759	M	09/29/2017	AUBURN CAREER CENTER	999994			732.56
			MEDICAL MUTUAL OF OHIO				
			MEMO ONLY				

V VOIDED CHECKS	1	CHECK TOTALS	270.00
R RECONCILED CHECKS	101	CHECK TOTALS	797,313.56
W WARRANT CHECKS	119	CHECK TOTALS	398,737.23
M MEMO CHECKS	14	CHECK TOTALS	139,614.87
B REFUND CHECKS	7	CHECK TOTALS	4,044.80
I INVESTMENT CHECKS	0	CHECK TOTALS	0.00
T TRANSFER CHECKS	0	CHECK TOTALS	0.00
D DISTRIBUTION CHECKS	0	CHECK TOTALS	0.00
C PAYROLL CHECKS	2	CHECK TOTALS	418,870.80
MISSING CHECKS	0	CHECK TOTALS	
** TOTAL CHECKS (LESS VOIDED)	141	** TOTAL NET	960,997.70
*** TOTAL CHECKS WRITTEN	142	*** GRAND TOTALS	961,267.70

**Auburn Career Center**  
**Bank Reconciliation**  
September 30, 2017

**E**

Huntington (Main Depository)	\$ 199,104.89
Dollar Bank - Main Depository	\$ 4,723,103.18
O/S checks - a/p	\$ (24,339.27)
O/S checks - p/r	\$ (114.74)
Payroll Accum (O/S)-Checks NI	\$ -
Deposit in Transit	
Petty Cash	\$ 400.00
Change Funds	\$ 287.00
Net Operating Check + Cash	4,898,441.06
Health Care Deductible Pool - Huntington	\$ 28,214.43
Star Ohio	\$ 101,964.71
Fifth - Third Construction Investment - Interest Only	\$ 1,864.67
<b>Net Available Cash</b>	<b>\$ 5,030,484.87</b>
<b>Investments:</b>	
UBS Financial	\$2,306,523.50
<b>Total Investments</b>	<b>\$ 2,306,523.50</b>
<b>Balance per bank</b>	<b>\$ 7,337,008.37</b>
<b>Balance per books</b>	<b>\$ 7,337,008.37</b>
	\$ -

Investments Report		F
Institution		Amount
UBS Financial	\$	2,306,523.50
		\$2,306,523.50



**Auburn Career Center**

**G**

**Adult Workforce Education - Program Budget History Report**

Prepared - September 30, 2017

Programs	Receivable 2018										FY13									
	FY18		FY17		FY16		FY15		FY14		FY13		FY12		FY11		FY10		FY09	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Patient Centered Care (Nursing)	\$ 386,501	\$ 21,092	\$ 99,434	\$ 296,180	\$ 388,306	\$ 321,553	\$ 644,468	\$ 423,606	\$ 564,213	\$ 460,761	\$ 615,629	\$ 448,363	\$ 615,629	\$ 448,363	\$ 615,629	\$ 448,363	\$ 615,629	\$ 448,363	\$ 615,629	\$ 448,363
STNA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EMT Basic	\$ 42,636	\$ 13,711	\$ 18,569	\$ 63,453	\$ 44,501	\$ 35,475	\$ 29,427	\$ 40,429	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032
EMT Paramedic	\$ 129,237	\$ 23,857	\$ 34,695	\$ 114,346	\$ 133,228	\$ 126,059	\$ 107,532	\$ 78,437	\$ 72,722	\$ 51,916	\$ 50,170	\$ 48,779	\$ 72,722	\$ 51,916	\$ 50,170	\$ 48,779	\$ 72,722	\$ 51,916	\$ 50,170	\$ 48,779
Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adult Education (Hrly Programs)	\$ 5,156	\$ 2,000	\$ 759	\$ 8,689	\$ 5,156	\$ 2,000	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006	\$ 2,006
Customized	\$ 2,801	\$ -	\$ 1,252	\$ 601	\$ 3,735	\$ 38,069	\$ 20,770	\$ 30,329	\$ 27,138	\$ 24,493	\$ 65,368	\$ 38,641	\$ 27,138	\$ 24,493	\$ 65,368	\$ 38,641	\$ 27,138	\$ 24,493	\$ 65,368	\$ 38,641
HVAC Refrigeration	\$ 186,284	\$ 13,380	\$ 19,089	\$ 67,147	\$ 190,340	\$ 61,585	\$ 134,209	\$ 33,762	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007
Auto Body	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ground Transportation Maintenance (Auto Tech)	\$ 80,790	\$ 12,054	\$ 5,884	\$ 80,790	\$ 80,790	\$ 35,629	\$ 50,242	\$ 40,292	\$ 75,916	\$ 36,684	\$ 39,788	\$ 40,687	\$ 75,916	\$ 36,684	\$ 39,788	\$ 40,687	\$ 75,916	\$ 36,684	\$ 39,788	\$ 40,687
DC and AC Electronic Circuits (Electrical)	\$ 14,218	\$ 12,535	\$ -	\$ 964	\$ 14,218	\$ 3,459	\$ 18,692	\$ 21,906	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488
Manufacturing Operations (Indust Maint)	\$ 43,130	\$ 4,839	\$ 4,553	\$ 34,345	\$ 43,835	\$ 24,918	\$ 43,781	\$ 5,538	\$ 29,837	\$ 620	\$ 9,230	\$ 527	\$ 29,837	\$ 620	\$ 9,230	\$ 527	\$ 29,837	\$ 620	\$ 9,230	\$ 527
Structural Systems (Facilities Management & Bldg Tech)	\$ 55,588	\$ 17,133	\$ 2,617	\$ 33,240	\$ 55,734	\$ 15,795	\$ 32,427	\$ 26,736	\$ 41,100	\$ 26,632	\$ 14,027	\$ 18,973	\$ 41,100	\$ 26,632	\$ 14,027	\$ 18,973	\$ 41,100	\$ 26,632	\$ 14,027	\$ 18,973
Manufacturing Capstone (Machine Trades)	\$ 115,282	\$ 14,292	\$ 939	\$ 30,438	\$ 124,560	\$ 82,323	\$ 19,644	\$ 102,384	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033
Gas Metal Arc Welding	\$ 96,900	\$ 7,204	\$ 8,947	\$ 106,090	\$ 98,230	\$ 77,886	\$ 99,047	\$ 76,369	\$ 139,692	\$ 69,736	\$ 69,518	\$ 53,918	\$ 139,692	\$ 69,736	\$ 69,518	\$ 53,918	\$ 139,692	\$ 69,736	\$ 69,518	\$ 53,918
Firefighter I	\$ 92,908	\$ 26,143	\$ 24,540	\$ 98,973	\$ 97,123	\$ 64,391	\$ 41,293	\$ 57,407	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681
Truck Driving Training	\$ 323	\$ -	\$ -	\$ 500	\$ 323	\$ 13,473	\$ 20,577	\$ 13,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 1,251,754</b>	<b>\$ 168,240</b>	<b>\$ 221,278</b>	<b>\$ 907,895</b>	<b>\$ 1,276,946</b>	<b>\$ 835,159</b>	<b>\$ 1,385,692</b>	<b>\$ 884,366</b>	<b>\$ 1,373,632</b>	<b>\$ 959,454</b>	<b>\$ 1,143,973</b>	<b>\$ 1,000,021</b>	<b>\$ 1,373,632</b>	<b>\$ 959,454</b>	<b>\$ 1,143,973</b>	<b>\$ 1,000,021</b>	<b>\$ 1,373,632</b>	<b>\$ 959,454</b>	<b>\$ 1,143,973</b>	<b>\$ 1,000,021</b>
<b>Program Profit/Loss</b>	<b>\$ (53,039)</b>			<b>\$ 369,051</b>		<b>\$ 373,029</b>		<b>\$ 501,326</b>		<b>\$ 414,179</b>		<b>\$ 143,953</b>		<b>\$ 414,179</b>		<b>\$ 143,953</b>		<b>\$ 414,179</b>		<b>\$ 143,953</b>
Assessment	\$ 6,464	\$ 2,088	\$ 4,186	\$ 7,821	\$ 7,336	\$ 8,471	\$ 54,333	\$ 145,379	\$ 96,968	\$ 230,434	\$ 108,146	\$ 233,447	\$ 96,968	\$ 230,434	\$ 108,146	\$ 233,447	\$ 96,968	\$ 230,434	\$ 108,146	\$ 233,447
Lifeline Learning/GED	\$ 11,071	\$ 10,940	\$ 17,874	\$ 141,872	\$ 11,071	\$ 113,495	\$ 10,757	\$ 100,832	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840
Adult Resale Uniform Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16	\$ 15,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One Stop	\$ 50,020	\$ 3,370	\$ 12,520	\$ 36,794	\$ 54,538	\$ 31,636	\$ 34,340	\$ 33,070	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772
<b>Total</b>	<b>\$ 67,555</b>	<b>\$ 16,398</b>	<b>\$ 34,580</b>	<b>\$ 186,487</b>	<b>\$ 72,945</b>	<b>\$ 153,601</b>	<b>\$ 99,446</b>	<b>\$ 294,291</b>	<b>\$ 137,883</b>	<b>\$ 367,817</b>	<b>\$ 148,529</b>	<b>\$ 345,060</b>	<b>\$ 137,883</b>	<b>\$ 367,817</b>	<b>\$ 148,529</b>	<b>\$ 345,060</b>	<b>\$ 137,883</b>	<b>\$ 367,817</b>	<b>\$ 148,529</b>	<b>\$ 345,060</b>
<b>ABLE Profit/Loss</b>	<b>\$ (18,182)</b>			<b>\$ (113,542)</b>		<b>\$ (94,751)</b>		<b>\$ (194,845)</b>		<b>\$ (229,934)</b>		<b>\$ (196,531)</b>		<b>\$ (229,934)</b>		<b>\$ (196,531)</b>		<b>\$ (229,934)</b>		<b>\$ (196,531)</b>
<b>Front Office</b>																				
Revenue	\$ 267,552	\$ 67,587	\$ 85,635	\$ 410,246	\$ 268,002	\$ 434,447	\$ 300,207	\$ 316,424	\$ 291,240	\$ 288,117	\$ 256,274	\$ 325,400	\$ 291,240	\$ 288,117	\$ 256,274	\$ 325,400	\$ 291,240	\$ 288,117	\$ 256,274	\$ 325,400
Salaries/Benefits	\$ -	\$ -	\$ 17,191	\$ 132,389	\$ -	\$ 169,930	\$ -	\$ 98,913	\$ -	\$ 50,897	\$ -	\$ 105,785	\$ -	\$ 50,897	\$ -	\$ 105,785	\$ -	\$ 50,897	\$ -	\$ 105,785
Supplies	\$ -	\$ -	\$ 6,229	\$ 12,780	\$ -	\$ 4,530	\$ -	\$ 4,247	\$ -	\$ 4,191	\$ -	\$ 7,166	\$ -	\$ 4,191	\$ -	\$ 7,166	\$ -	\$ 4,191	\$ -	\$ 7,166
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 450	\$ 1,506	\$ 1,506	\$ 10,525	\$ -	\$ 10,471	\$ 300,207	\$ 10,050	\$ 291,240	\$ 6,448	\$ 256,274	\$ 16,547	\$ 291,240	\$ 6,448	\$ 256,274	\$ 16,547	\$ 291,240	\$ 6,448	\$ 256,274	\$ 16,547
<b>Total</b>	<b>\$ 268,002</b>	<b>\$ 67,587</b>	<b>\$ 110,562</b>	<b>\$ 565,939</b>	<b>\$ 268,002</b>	<b>\$ 619,378</b>	<b>\$ 300,207</b>	<b>\$ 429,634</b>	<b>\$ 291,240</b>	<b>\$ 349,653</b>	<b>\$ 256,274</b>	<b>\$ 454,897</b>	<b>\$ 291,240</b>	<b>\$ 349,653</b>	<b>\$ 256,274</b>	<b>\$ 454,897</b>	<b>\$ 291,240</b>	<b>\$ 349,653</b>	<b>\$ 256,274</b>	<b>\$ 454,897</b>
<b>Front Office Over/Under</b>	<b>\$ (42,975)</b>			<b>\$ (297,937)</b>		<b>\$ (343,970)</b>		<b>\$ (129,427)</b>		<b>\$ (58,413)</b>		<b>\$ (198,623)</b>		<b>\$ (58,413)</b>		<b>\$ (198,623)</b>		<b>\$ (58,413)</b>		<b>\$ (198,623)</b>
<b>All Adult Workforce</b>																				
FYTD Advances Returned	\$ 1,587,311	\$ -	\$ -	\$ (42,425)	\$ -	\$ (65,732)	\$ 100,000	\$ 177,054	\$ 125,000	\$ 125,831	\$ 120,000	\$ 251,202	\$ 125,000	\$ 125,831	\$ 120,000	\$ 251,202	\$ 125,000	\$ 125,831	\$ 120,000	\$ 251,202
AWE Long Term Loan Balance Owed to Gen Fund	\$ -	\$ -	\$ 1,155,000	\$ 1,155,000	\$ -	\$ -	\$ 1,155,000	\$ -	\$ 1,255,000	\$ -	\$ 1,380,000	\$ -	\$ 1,255,000	\$ -	\$ 1,380,000	\$ -	\$ 1,255,000	\$ -	\$ 1,380,000	\$ -



## *Attachment Item #11*

- Approval for Bainbridge Township's Retention of Parcels for Public Use

# Bainbridge Township

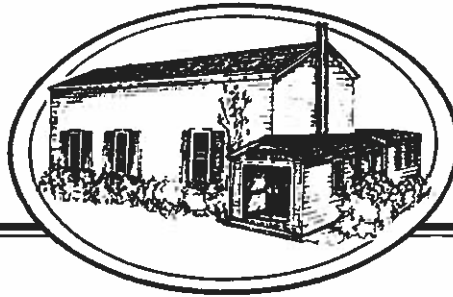
## TRUSTEES:

Jeffrey S. Markley  
Kristina O'Brien  
Lorrie Sass Benza  
(440) 543-9871  
(440) 543-4654 Fax

## FISCAL OFFICER:

Janice S. Sugarman  
(440) 543-9871  
Fax (440) 543-1000

www.bainbridgetwp.com



BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

October 17, 2017

Auburn Vocational School District Board of Education  
8140 Auburn Road  
Concord Township, Ohio 44077

RE: Land bank parcels retained by Bainbridge Township for public purpose

Dear Board Members,

As you may be aware, Bainbridge Township established a land bank in the late 1990's including several parcels of land. These parcels are very small and are located in what is commonly known as Chagrin Falls Park. Bainbridge Township is in the process of closing this land bank and disbursing the properties within said land bank. Although most of the properties are being sold, Bainbridge Township has determined that a small number, eleven (11), of the parcels would be best utilized to serve a public purpose and therefore wish to transfer said parcels to Bainbridge Township inventories in accordance with Ohio Revised Code Section 5722.07.

Pursuant to Ohio Revised Code Section 5722.07 Bainbridge must obtain the approval of the legislative authorities of those taxing districts entitled to share in the proceeds from the sale of the parcels if the subject 11 parcels were sold rather than maintained by Bainbridge.

Based on the numbers provided us by the Geauga County Auditor's Office, your entity would be entitled to \$0.01 per parcel and \$ 0.11 total for all 11 parcels if said parcels were sold rather than kept and maintained by Bainbridge. Because of the relatively small financial impact to your entity in this case and because Bainbridge has determined that maintaining said parcels will serve a public use, we would request that your entity approve Bainbridge's transfer of said parcels to its inventories for public use. We have been advised by our counsel that this approval would most likely not have to go through an entity's board since it is such a minimal dollar amount and could most likely be signed by a board designee (i.e., Treasurer or Fiscal Officer) however feel free to have either your Board or its designee signed the attached and return to Bainbridge Township in included the self-addressed stamped envelope. Please feel free to contact Bainbridge Township Trustee Kristina O'Brien at 216-299-1991 with any questions you may have regarding this matter.

Very truly yours,

Kristina O'Brien, Chair  
Bainbridge Township Board of Trustees

Enclosure

**APPROVAL FOR BAINBRIDGE TOWNSHIP'S RETENTION OF PARCELS FOR PUBLIC USE**

Auburn Vocational School District hereby approves Bainbridge Township's retention of the following parcels from the Bainbridge Township Land Bank for devotion to a public purpose:

02-312500

02-312400

02-167400

02-167300

02-312600

02-312700

02-048200

02-048300

02-048400

02-121600

02-159300

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_





## *Attachment Item #14*

Approve Lake County  
Educational Service  
Center Cancellation of  
Auburn Fiscal Services  
Agreement



8221 AUBURN ROAD  
PAINESVILLE, OHIO  
44077  
PH | 440.350.2563  
[www.esc-lc.org](http://www.esc-lc.org)

Brian Bontempo, Ed.D., Superintendent

October 17, 2017

Auburn Career Center  
8221 Auburn Rd  
Concord, Ohio 44077

Please accept this as formal notice that the Lake County Educational Service Center is requesting the cancellation of Auburn Fiscal Services agreement for Payroll effective November 10, 2017. It is our intent to continue the use of all other Auburn Fiscal Services, without change, at this time.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Bontempo", is written over a faint, larger blue outline of the same signature.

Dr. Brian Bontempo  
Superintendent

#### **MISSION STATEMENT**

*To excel in providing innovative programs and quality services that add value to our educational community.*



## *Attachment Item #20*

- Approve Seasonal Snow Removal Quote

Lake County Landscape & Supply, Inc.

P.O. Box 0070

Grand River, OH 44045-0070

# Proposal

Proposal # 3339

Date 10/10/2017

Phone # 440-354-8698

Fax # 440-354-8710

Name / Address
Auburn Career Center 8140 Auburn Road Concord Twp., OH 44077

Project/Job

Description	Total
<b>SNOW SERVICES CONTRACT : 2017-2018 SEASON</b> Plow snow at accumulations of One inch (1") or more Salt application as necessary Includes Lake County Educational Service Center  Snow Removal - not included in proposal sum: Skid Steer for Stacking & Moving Snow Around Property - \$75.00 per Hour Loader to stack snow or load trucks in order to remove from property - \$130.00 per hour Truck to haul snow from property - \$75.00 per hour All Equipment/Truck require four hour minimum charge (port to port) when requested for snow removal services	16,400.00
<b>All accounts with invoices not paid in full within 30 days are considered delinquent and subject to Finance Charges at 2% or \$5.00, whichever is greater, per month and service will be stopped. All accounts 60+ days past due are subject to assignment to an outside collections agency for the full amount due including finance charges as well as any additional fees incurred by us and/or our assigns in attempts to collect monies due to us.</b>	<b>Subtotal</b> \$16,400.00
	<b>Sales Tax (7.0%)</b> \$0.00
	<b>Total</b> \$16,400.00

Signature \_\_\_\_\_



246 Fairport Nursery Road  
Painesville Twp., OH 44077  
Phone (440) 352-9052  
Fax (440) 352-9452  
[www.landstyles.com](http://www.landstyles.com)

Date September 28, 2017  
Name Auburn Career Center  
Attn. Joe Atwell  
job address 8140 Auburn Road  
city, state, zip Concord, OH 44077  
mailing address  
home phone  
work phone

**All materials, equipment and labor shall be furnished by Landstyles, Inc. to complete the following:**

**2017-2018 Season**

**Plowing and Salting of Parking Lots**

Snowplowing of parking lot to be done whenever there is plowable snow (approximately 1.5") from time of last snowfall to be completed by 6:30 a.m. based on a seasonal cost.

Parking lot shall be marked with fiberglass snow stakes installed by contractor. If plowing is needed during the school hours or meeting hours and lots are full of cars, driving lanes will be cleared and then the remainder of the lot will be cleared prior to the next school day.

Salting of parking lots and entrance/exits shall be provided at time of plowing based on a seasonal rate utilizing 1 ton of salt per application. Seasonal rate salting will be provided after a plowing event when lot is cleared from end to end. Salt will also be spread during ice storms. Salt to be spread with a commercial salt spreader mounted on a truck.

**Seasonal Cost: \$17,285.00**

**Terms of Payment- Seasonal Contract**

Invoices will be issued on a monthly basis starting November 1, 2017 through March 1, 2018 (5 installments). Net 30. A tax exempt certificate will be necessary to claim a tax exempt status. All additional services requested will be invoiced at completion of scheduled work.

**Above costs are subject to sales tax**

The above work will be completed in a workmanlike manner according to standard practices for the sum of:

Dollars: \_\_\_\_\_

Payment Terms: Scheduling deposit due N/A

Additional deposit due upon start of work N/A

Additional Terms: See Above

All payments are due according to the terms outlined above and are payable upon receipt.

Invoices may be rendered as work proceeds (Progress Payments) with final payment due upon completion. Unpaid invoices are subject to a finance charge of 1.5% per month, 18% annual percentage rate. If a delay occurs, an invoice may be rendered for work done and is payable upon receipt.

Guarantee: Payment terms must be met to receive the benefit of the guarantee on the next page of this Agreement.

These prices are subject to change if not accepted within 30 days. Any alterations, changes, and concealed contingencies are subject to extra charge.

Landstyles, Inc. is hereby authorized to proceed with the work described above and to furnish all labor, equipment, and materials necessary to complete the work specified. I/We agree to pay the sum stated above and accept the customary terms of agreement, which are included on the next page of this contract.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Landstyles, Inc. by: Dan Jacobson Date: September 28, 2017

## CUSTOMARY TERMS

**Guarantee:** Each item of plant material is guaranteed to survive for a period of six (6) months from the date on which the item was installed, with the exception of plant material damaged mechanically, plant material damaged by an act of God, plant material in areas where overhead structures cover them, plant material in raised planters, and plants exposed to unusually hot, cold, wet or dry weather conditions. All plants which fail to survive will be replaced once with the same type and size as originally installed. Seed and sod areas are guaranteed to show proper growth for a period of 120 days and to have no bare areas larger than 1 square foot. Areas which have washed out or eroded are not guaranteed.

Each deck, patio, retaining wall, walk, waterfall or other item of landscape construction is guaranteed to be free of major defects for a period of one (1) year from the date on which the item was installed. Typical reactions of materials, such as concrete products cracking, or wood products warping, cupping and checking, and the settling of land are not guaranteed.

THIS IS LANDSTYLES, INC.'S SOLE WARRANTY, AND LANDSTYLES, INC. MAKES NO OTHER WARRANTY OF ANY KIND OR NATURE WHATSOEVER, EITHER EXPRESS OR IMPLIED, IN FACT OR BY LAW. LANDSTYLES, INC. SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, INCLUDING, WITHOUT LIMITATION, ANY PURPOSE INTENDED BY CUSTOMER. THE SOLE REMEDY OF THE CUSTOMER AND THE SOLE LIABILITY OF LANDSTYLES, INC. HEREUNDER SHALL BE FOR LANDSTYLES, INC. TO REPAIR OR REPLACE ANY ITEM OF PLANT MATERIAL OR LANDSCAPE CONSTRUCTION NOT CONFORMING TO THE FOREGOING SOLE GUARANTEE OF LANDSTYLES, INC. LANDSTYLES, INC. SHALL NOT BE LIABLE FOR ANY INJURY, LOSS OR DAMAGE OF ANY KIND OR NATURE WHATSOEVER ARISING IN ANY MANNER, DIRECTLY OR INDIRECTLY, FROM ANY DELAY, ACT OR OMISSION OF CUSTOMER, NOR IN ANY EVENT FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OR LOSS OF BUSINESS, BECAUSE OF THE DIFFICULTY OF ASCERTAINING FUTURE LOSSES. IN NO EVENT SHALL LANDSTYLES, INC.'S LIABILITY UNDER THIS CONTRACT OR IN NEGLIGENCE OR OTHERWISE EXCEED THE PURCHASE PRICE PAYABLE BY THE CUSTOMER TO LANDSTYLES, INC. PURSUANT TO THIS CONTRACT.

**Permits:** It is the client's responsibility to obtain and pay for any permits needed to perform the work specified in the contract.

**Utilities:** Location of all utilities (electric, gas, telephone), drains, drainage system, television cables, and other objects are the responsibility of the client. It is agreed that Landstyles, Inc. will not be held responsible for any damage which may occur or result from contact with the above, including sidewalks and driveways.

**Property Limits:** Owners shall locate and be responsible for property lines and corners.

**Alterations:** If changes are made to the contract specifications after materials have been purchased and labor estimated, client must pay Landstyles, Inc. costs incurred for materials not being used, disposal, and any additional labor.

**Care:** Client shall be responsible for maintenance of plants, trees, and turf directly after installation. Client must provide proper maintenance or guarantees and replacements are void. Maintenance includes but is not limited to insect and disease control, mulching, pruning, fertilization, watering, and weeding as required for proper horticultural care.

**Delays:** Delays caused by weather conditions, lack of adequate time, other contractors, strikes, or by any other causes beyond this contractor's control shall not be the responsibility of Landstyles, Inc. and Landstyles, Inc. shall not be held liable for any loss, damage, or delay.

**Site Conditions:** Landstyles, Inc. shall receive the property at the finished grade, in a workable manner, and in proper drainage condition unless otherwise specified. Landstyles, Inc. will not be held responsible or liable for drainage problems which flow or drain onto the property from other sites.

**Snow Seasonal Contract:** Service agreement will begin November 1<sup>st</sup> and end March 31<sup>st</sup> of each season.

**Theft:** Theft of plants or materials once they are delivered to the site will be the responsibility of the client.

**Concealed Contingencies:** This contract is subject to extra charges for concealed contingencies not readily apparent in estimating the work specified such as objects underground or covered and poor drainage, etc. Fuel surcharges will be applied to invoices.

**Arbitration:** Any dispute between the parties concerning the interpretation of any provision of this contract or the performance by either party of its obligations hereunder, shall be submitted to binding arbitration by a panel of three (3) arbitrators in Cleveland, Ohio, selected by the parties in accordance with the Commercial Industry Arbitration Rules of the American Arbitration Association within eighteen (18) months of the completion of installation of plant material or landscape construction. The decision of the arbitrators in any such proceeding shall be final and binding upon the parties and may be enforced in a court of competent jurisdiction. In the event of non-payment of the customer, Landstyles, Inc. may resort to any legal remedy, including the filing of a mechanic's lien.

**Waiver of Subrogation:** In the event of any damage, destruction, death or injury caused by any of the perils covered by fire and/or other insurance policies of either party, the parties hereto waive each as against the other any claim or right with respect thereto, to the extent of any proceeds received under any such policy, notwithstanding the fact that such damage, destruction, death or injury shall be due to the negligence of the party in whose favor this provision operates.

**Miscellaneous:** This contract and all of the terms and conditions hereof shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and permitted assigns, but customer shall not assign any of its rights or obligations hereunder. This contract contains the entire agreement of the parties with respect to the subject matter hereof and may not be modified except by a writing signed by both parties. All prior negotiations between the parties are superseded by this contract and shall be deemed of no effect. Customer has not relied on, and there are not any representations, warranties, understandings or agreements other than those expressly set forth herein. This contract is made pursuant to and shall be governed by the local laws of the State of Ohio. If any provision hereof is held to be invalid, the remainder of this contract shall remain in full force and effect, with the invalid provision deemed to be omitted.



September 21, 2017

AUBURN CARTER CENTER  
Attn: Joe Atwell  
8140 Auburn Road  
Concord Twp., Ohio 44077

**RE: 2017-2018 Snow Removal and Salting**

**Plowing and Salting of Parking Lots:**

Snowplowing of parking lot areas to be done whenever there is plowable snow (approximately 1.5") from time of last snowfall to be completed by 6:30 a.m. based on a seasonal cost.

Parking lot shall be marked with fiberglass snow stakes installed by contractor. If plowing is needed during school hours or meeting hours and lots are full of cars, alleys will be cleared and then the remainder of the lot will be cleared prior to the next school day.

Salting of parking lots and entrance/exits shall be provided at time of plowing based on a seasonal rate utilizing 1 ton of salt per application. Seasonal rate salting will be provided after a plowing event when lot is cleared from end to end. Salt will also be spread during ice storms. Salt to be spread with a commercial salt spreader mounted on truck.

**Proposed Amount:**

Unlimited Seasonal: \$17,300.00

Note: A discount of \$350.00 per season will be provided if a (2) season contract is signed in lieu of a (1) season contract bring the price down to 16,950.00 per season. Invoicing terms will follow as outlined below.

**Terms of Payment – Seasonal Contract:**

Invoices will be issued on a monthly basis starting November, 1 2017 through March, 1 2018 (5 installments). Net 30. If a (2) season contract is accepted, payment terms will follow suite as a (1) year contract, but spread out over the (2) seasons. A tax exempt certificate will be necessary to claim a tax exempt status. All additional services requested will be invoiced at completion of scheduled work.

Thank you for the opportunity of submitting this proposal. Please call (440) 286-7697 with any questions.

Sincerely,  
S.A.M. Landscaping, Inc.

Steve Moore

Accepted:

By: \_\_\_\_\_

Date: \_\_\_\_\_

P.O. # \_\_\_\_\_





Extraordinary Management of Outdoor Environments

1447 North Ridge Road  
Painesville, Ohio 44077  
440-357-8400

Job Information:

Job Name Auburn Career Center  
Job Address 8140 Auburn Road  
City, State and Zip Painesville, Ohio 44077

Billing Information:

Client Auburn Career Center  
Address 8140 Auburn Road  
City, State Painesville, Ohio 44077

Yardmaster, Inc. proposes to furnish equipment, materials and perform the labor necessary to provide Snow Maintenance Service for the above job name, as follows:

1 \*Plowing and salting designated drive and parking areas.

To be performed within a reasonable time following an approximate two (2) inch accumulation of snow

To choose one or more of the services below, please sign your initials on the lines provided

SERVICES PROVIDED

	Per occ	Seasonal Contract Total
<input type="checkbox"/> Plowing	\$ 280.00	\$ 9,625.00
<input type="checkbox"/> Rock Salt Application	\$ 225.00	\$ 7,700.00
		\$ 17,325.00

Initial contract type:

☐ Per Occurance ☐ Seasonal

Salt price subject to increase upon 10 days notice.

\* Does not include walks.

Service agreement will begin Nov. 1st and end March 31st of each season, services completed before and after these dates will be invoiced at the per occ price listed above.

Seasonal Snow Maintenance Programs will be paid in 5 equal monthly installments starting November 1, and ending March 31. This agreement will cover, if so chosen, 2 seasons: 2017-2018, 2018-2019.

If the 'optional second season' is selected, there will be no price increase for the second season.

Respectfully Submitted Brian Eckliff Date September 25, 2017

You are hereby authorized to perform the work mentioned in the above proposal for which I we agree to pay the amount stated in said proposal, and in accordance with the terms stated, and on the reverse side of this proposal which are part of this contract I understand that on occasion more than one cleaning per day may be required

Accepted: \_\_\_\_\_  
Title: \_\_\_\_\_

\*OPTIONAL 2nd SEASON—Please Initial \_\_\_\_\_

Indicate time lot must be cleared \_\_\_\_\_ A.M./P.M.

Please sign and return one copy for prompt scheduling

## TERMS AND CONDITIONS

This written agreement contains all conditions and describes all work to be done. This agreement supersedes all previous agreements and any verbal commitments made prior to date of this agreement.

"Per Plow" rate is for snow accumulations up to 3" (approx.). Accumulations greater than approximately 3" may result in additional charges to compensate for additional time required to adequately clear snow from lot. Customer understands that plowers may have to go through lot once to clear heavy snow, and then re-plow lot to clear

All plowings shall be considered "full plows" unless otherwise agreed upon by the parties hereto, prior to plowing being done. Partial plows may be charged at prorated lower amount than that quoted - depending upon amount of work required. Quoted rate is for snow plowing of parking areas (or driveways) only. Unless specifically stated, sidewalk clearing services or front loader, or hauling services will be performed only by request at an extra charge.

Reports of damages must be reported to the contractor within forty-eight (48) hours. Failure to report the damages constitutes a waiver and the contractor is released from liability.

Customer understands that services of a particular location may not clear the area to "bare pavement" and that slippery conditions may continue to prevail. Customer understands that Yardmaster assures no liability for this naturally occurring condition. Customer agrees to defend and hold harmless the contractor for any and all trespasses or suits that may arise.

Yardmaster will not be liable for:

- SNOW REMOVAL EQUIPMENT OR SALT DAMAGE TO UNMARKED CURBS, "SPEED BUMPS", OR CONCEALED OBJECTS
- SNOW REMOVAL EQUIPMENT OR SALT DAMAGE TO UNMARKED TURF/BED AREAS OR OBJECTS CONTAINED THEREIN
- SNOW REMOVAL EQUIPMENT OR SALT DAMAGE TO PAVEMENT OF ANY KIND
- SNOW REMOVAL EQUIPMENT OR SALT DAMAGE TO MATERIALS PLACED ON PAVEMENT, I.e. MATS AND/OR CARPETING
- ANY INJURIES ALLEGED TO HAVE OCCURRED IN CONNECTION WITH ANY WEATHER RELATED EVENTS, I.E. SLIPS, FALLS, "SKIDDING"

This contract is cancellable upon written notification by either party. Moneys invoiced or due for services rendered are due and payable upon such cancellation.

**Force Majeure:** In the event that either party is unable to perform any of its obligations under this Agreement, or to enjoy any of its benefits because of an event wholly beyond its control, (a "Force Majeure Event"), including but not limited to fire, natural disaster, action or decrees of governmental bodies, the party who has been so affected shall immediately give written notice to the other party and shall do everything possible to resume performance. Upon receipt of such notice, performance of the affected obligations as defined under this Agreement shall be temporarily suspended for the period of the Force Majeure Event. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected, may by giving written notice, terminate this Agreement. Delays in delivery due to Force Majeure Events shall automatically extend the delivery date for a period equal to the duration of such Events; any warranty period affected by a Force Majeure Event shall likewise be extended for a period equal to the duration of such Force Majeure Event. As applied to this section and to determine whether an event is wholly beyond control of a party, strikes, slowdowns or other labor related delays are not Force Majeure Events.

**Commodity:** Salt is a commodity product. Commodity pricing fluctuates according to outside market influences, including - but not limited to - weather, market conditions, availability, supply, demand, delivery issues, etc. Customer/Client agrees and accepts this as true and understands these outside influences may affect pricing and/or availability. Customer/Client furthermore agrees and understands the Contractor has little, if any control over these issues and influences, and that we shall react accordingly as these events unfold. Contractor will endeavor to keep Customer/Client advised of any such pending issues as time allows. Customer/Client agrees and accepts this as a condition necessary and an addition to the contract between Contractor and Customer/Client.

*Yardmaster shall not be responsible or liable for any loss, damage, or delay caused by weather conditions, strikes, lack of adequate time, insufficient notice, lack of fuel or salt availability or by any other causes beyond our control. A surcharge based on material, fuel or salt price increases to Yardmaster may be passed on at cost following a 10 day notice.*

# Mapledale Landscaping

9763 Old State Rd, Chardon, OH. 44024 P.O. Box 85, Ph. 440-286-3389 Fax 440-286-7572

Auburn Career Center  
Attn: Joe Atwell  
8150 Auburn Rd.  
Painesville, Oh. 44077

Date: 9/20/17

## PROFESSIONAL SNOW AND ICE MANAGEMENT PROPOSAL

Mapledale will plow snow in all parking lots, drives, docks, fire lanes, etc., whenever there is PLOWABLE snow, approx. 1 inch, by 6:00 am If salt prices increase above set price at date of contract the increase will be passed on to the customer (See enclosed policy.)

This contract is based on Unlimited pushes. This contract is in the amount of \$ 17,399.00, per year with five monthly payments in the amount of \$ 3,479.80 starting November 1, 2017 Through March 1, 2018 and will be due upon the first of each month from November through March.

Additional services upon request:

- Snow piles pushed back, \$ 85.00 Per hr. with a 3yd. Wheel loader W / operator ( 4 Hr. min. )
- Snow removal from premises, \$ 85.00 Per Hr. with a 3yd. Wheel loader W / operator ( 4 Hr. min.) \$ 110.00 Per Hr. For Dump truck W / driver ( 4 Hr. min.) One chase truck W / driver ( cleanup rate ) \$ 85.00 Per Hr. ( 2 Hr. min. )

**THIS PROPOSAL CAN ONLY BECOME A BINDING CONTRACT IF SIGNED AND IN OUR FILES BY October 15th.** Any contract signed after October 15<sup>th</sup>. could be subject to a 3% increase in the total price! Contracts will not be accepted after October 31<sup>st</sup>. This contract can be terminated with a 30 day written notice by either party.

**THIS CONTRACT WILL BECOME EFFECTIVE AS OF THE DATE ACCEPTED BELOW THROUGH MAY 1<sup>st</sup> OF EACH YEAR.**

All work is to be performed at the discretion of Mapledale or as requested by \_\_\_\_\_  
Auburn Career Center or a designated agent.

Mapledale Landscaping  Date September 20, 2017

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

*Circle one: one, two, or three year contract*

*"Our word is our word."*



## *Attachment Item #21*

- Approve Bobcat® Skid-Steer Loader 2-Year Lease to Buy Quote



# Bobcat

## Product Quotation

Quotation Number: 23858D026754

Date: 2017-10-13 08:22:51

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
<b>Auburn Career Center</b> <b>Attn: David Richards</b> <b>8140 Auburn Rd.</b> <b>Concord, OH 44070</b> <b>Phone: (440) 813-8735</b>	<b>Bobcat of Cleveland ,Bedford Heights,OH</b> <b>5095 TAYLOR ROAD</b> <b>BEDFORD HEIGHTS OH 44128</b> <b>Phone: (216) 663-9380</b> <b>Fax: (216) 663-9385</b>	<b>Clark Equipment Company dba Bobcat Company</b> <b>PO Box 6000, 250 E. Beaton Dr</b> <b>West Fargo, ND 58078</b> <b>Phone: 701-241-8719</b> <b>Fax: 701-280-7860</b> <b>Contact: Heather Messmer</b> <b>Heather.Messmer@doosan.com</b>

Description	Part No	Qty	Price Ea.	Total
<b>S650 T4 Bobcat Skid-Steer Loader</b> 74 HP Tier 4 Turbo Diesel Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Systems Shutdown Glow Plugs (Automatically Activated) Horn Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Lights	M0269	1	\$33,138.00	\$33,138.00
	<b>Lift Arm Support</b> <b>Lift Path: Vertical</b> <b>Lights, Front &amp; Rear</b> <b>Operator Cab</b> <ul style="list-style-type: none"> <li>Includes: Adjustable Suspension Seat, Top &amp; Rear Windows, Parking Brake, Seat Bar, Seat Belt</li> <li>Roll Over Protective Structure (ROPS) meets SAE-J1040 &amp; ISO 3471</li> <li>Falling Object Protective Structure (FOPS) meets SAE-J1043 &amp; ISO 3449, Level I; (Level II is available through Bobcat Parts)</li> </ul> <b>Spark Arrestor Exhaust System</b> <b>Tires: 12-16.5 12 PR Bobcat Heavy Duty</b> <b>Warranty: 12 Months, Unlimited Hours</b>			
<b>Factory Installed</b> <b>A51 Option Package</b> <b>Cab Enclosure with Heat and AC</b>	M0269-P01-A51	1	\$3,384.50	\$3,384.50
	<b>Power Bob-Tach</b> <b>Cab Accessories Package</b>			
<b>Dealer Installed</b> <b>Attachments</b>	<b>Strobe Light Kit, Amber</b> <b>74" Low Profile Bucket</b> <b>4K Heavy Duty Pallet Fork Frame</b> <b>--- 42" 4K Heavy Duty Pallet Fork Teeth</b>	<b>7129301</b> <b>6731421</b> <b>7294305</b> <b>6540183</b>	<b>1</b> <b>1</b> <b>1</b> <b>1</b>	<b>\$321.51</b> <b>\$809.40</b> <b>\$323.00</b> <b>\$239.40</b>
<b>Description</b> <b>Bucket Cutting Edge Installed</b> <b>Finance Filing Fee</b>	<b>Part No</b> <b>2000000</b>	<b>Qty</b> <b>1</b> <b>1</b>	<b>Price Ea.</b> <b>\$242.00</b> <b>\$175.00</b>	<b>Total</b> <b>\$242.00</b> <b>\$175.00</b>

**Total of Items Quoted**  
**Quote Total - US dollars**

**COPY**

**\$38,632.81**  
**\$38,632.81**

### Notes:

This would be a lease with a \$1.00 buyout at the end of the finance term.

24 months at \$1,688.65 per month with 4.64% interest.

36 months at \$1,155.10 per month with 4.84% interest.

48 months at \$885.49 per month with 4.76% interest.



## *Attachment Item #22*

- Approve Bobcat® Utility Vehicle Quote

Part Number	Utility Vehicles Description	SLP in US\$	Discount Percent	Labor Charges	Price
M1311	3650 Utility Vehicle—Diesel	\$19,889.00	20.0%	0.00	\$15,911.20
M1311-R01-C02	Deluxe Cab Package*	\$5,897.00	20.0%	0.00	\$4,717.60

\*Deluxe Cab Pkg Includes: Wiper Blade, Washer, Glass Windshield, Rear Glass Windshield, Sound Kit, Doors, Premium Roof, HVAC (Heating, Ventilation, & Air Conditioning)





Part Number	Pallet Forks Description	SLP in US\$	Discount Percent	Labor	Price
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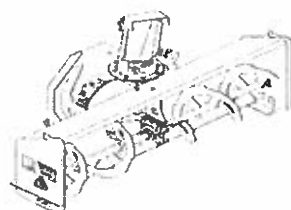
(3650)  
7204847      **Pallet Fork Frame and Teeth**      \$915.00      24.0%      \$0.00      \$695.40  
(Has a ROC of 450 lbs at 18" on the pallet forks)

Part Number	Snow Blade Description	SLP in US\$	Discount Percent	Labor	Price
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(3650)  
7219794      **Snow Blade, 69"**      \$2,020.00      24.0%      \$0.00      \$1,535.20  
(Incls Bolt-on replaceable cutting edge) MUST also Order Auxiliary Relief Valve - PN 7025121

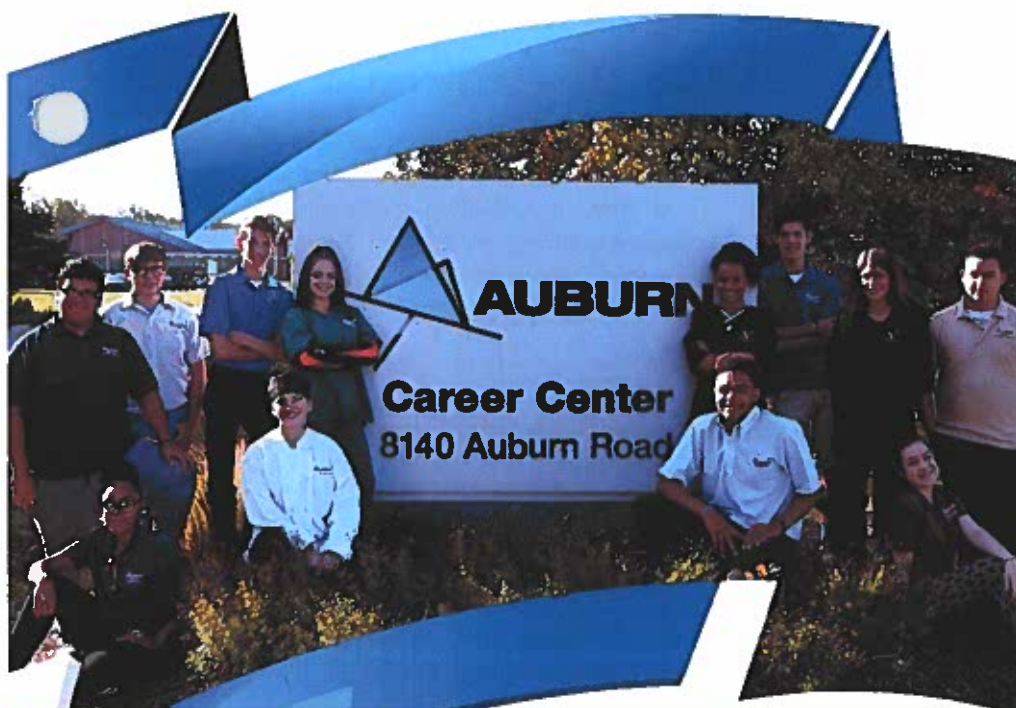
Part Number	SnowBlower	SLP in US\$	Discount Percent	Labor	Price
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(3650)  
7205121      **Snowblower, 62"**      \$4,395.00      24.0%      \$0.00      \$3,340.20  
(Incls PTO Category I Driveline, shear bolt protection, adj and replaceable skid shoes and

reversible bolt-on cutting edge)

Part Number	Spreader Description	SLP in US\$	Discount Percent	Labor	Price
(3400 (MY15), 3600 (MY15), 3650 (MY15)) 7257476	UTV Spreader (Incl. controller, wire harness, vibrator and all necessary mtg hdwe) (It is recommended that a rear light kit (PN 7257462) and side mirror kit (PN 7204856) be installed on the spreader)	\$3,375.00	24.0%	\$180.00	\$2,745.00



# Inside Auburn Newsletter

1<sup>st</sup> Quarter  
Fall 2017

## Principal's Letter

Mrs. Stark

### Welcome Classes of 2018 & 2019!



We had a great start to our school year. Our first-year students are becoming acclimated to their new friends, program and building. Parents/Guardians,

please support your child and their efforts to get involved in activities and opportunities here at Auburn Career Center; Bully Prevention, Student ambassadors, STARS, Drug Free Clubs of America, DECA, Educators Rising, FCCLA, FFA, SkillsUSA, National Technical Honor Society are a few to choose.

Our second-year students are working hard to acquire internships, mentorships, and apprenticeships. We would appreciate your assistance with helping your child in maintaining good attendance and completing their academic requirements. These are very important attributes in obtaining and maintaining a position with our business partners.

Coming soon, November 29, our students will be participating in a Career Shadow/College Visit Day. More information will be forthcoming. Please support your child in finding an appropriate visit sight whether it be in a career or at a college.



### Blood Drive

On October 3, the Patient Care Technician class hosted the American Red Cross Blood Drive. Auburn students help others by donating blood at this event. Save the date-our next blood drive is March 6.



### Auburn Room Restaurant

Auburn's student-run restaurant will open on Thurs., Oct. 26. The restaurant will be open on Thursdays from noon-1:30 p.m. based on school schedule. For reservations, call 440-357-7542.

## Student-Parent/Guardian-Teacher Conferences

It is time to meet with your child's teacher! Auburn Career Center will be hosting student-parent/guardian-teacher conferences on Wednesday, November 1st from 4 to 8 p.m. Please schedule your conference by calling Mrs. Leslie Machuta in the Auburn Counselors Office at 440-358-8034 or email [lmachuta@auburncc.org](mailto:lmachuta@auburncc.org).



## Drug Free Clubs of America

Auburn Career Center, under the leadership of Business Partnership Coordinator Michelle Rodewald, runs a chapter of Drug Free Clubs of America. This unique club combines the efforts of schools, parents and the community into one prevention tool to protect students from experiencing teenage drug abuse. Drug Free Clubs of America promotes and rewards healthy decisions by creating excitement with a drug free culture. Students will be able to validate their participation in

our Drug Free Club by inserting a certificate into their senior portfolio. What an outstanding credential to show off to potential employers or to use for college applications!

## Career Shadowing Opportunity November 29

Auburn students will participate in a career shadow experience. Permission forms for this day will need to be completed and turned into their program teacher. They will need to decide what they will be doing, make the call or send an email to schedule their career shadow visit and arrange for

transportation. Upon completion of the career shadow day, students will turn in an assignment to their teacher. Assignments are due on Thursday, November 30 for a class grade. Student Ambassadors and STARS will be hosting our visitors at Auburn on Wednesday, November 29.

## Nutrition Services

Auburn is the one of the newest additions to Lake County Educational Service Center's Nutrition Services program!

Auburn's menu is now available online with complete nutritional information. It can be accessed through Auburn's website, [www.auburncc.org](http://www.auburncc.org) or directly at: <http://schoolmeals.nutrislice.com/menu/auburn-career-center>

To view Auburn's Meal Charging Policy, visit <http://www.auburncc.org/upload/194791506108007.pdf>



## Did You Know Auburn is a PBIS School?



We are! What does PBIS stand for? Positive Behavior Intervention & Support. We focus on the positive, and handle behavioral issues by being proactive and providing support. Our mission is that all students feel valued and respected. We are consistent in acknowledging expected behaviors and correcting behavior errors. Logical consequences and clear procedures help our students make good choices. We believe in teaching, modeling and reinforcing appropriate behaviors school wide so that appropriate behavior continues at home and in the community.

## APM Field Trip

Auburn's Architecture Project Management program visited Fallingwater in PA as part of a research on great American Architect, Frank Lloyd Wright. Students will be using the research to design this year's Home Design Competition project for 2018. More than twelve schools from all over Ohio take part in the completion every year and the top 10 designs are displayed at the Home & Garden Show.





# General & Community Information

## Students Place at Big E

Last school year, Landscape Horticulture students Sabrina Rahz, Chris Tramte, Trent Weber and Max Zupan placed second out of 36 teams at the State Finals for the FFA Landscape & Nursery Career Development Event. This placing qualified them to compete at the Big E in Massachusetts Sept. 16. At the Big E, Max Zupan took 6th place individual, Sabrina Rahz 5th individual and as a team Auburn 3rd place. Congratulations!



## Community Open House

Auburn will host a Community Open House Nov. 30 from 6:30-8 p.m. During the open house, attendees can tour the facility, speak with program instructors and get information regarding Auburn's high school and Adult Workforce Education programs. More information coming soon!

## Enrollment Office *Let us help you jumpstart your future!*

We will be visiting your school soon! Mrs. Gordon and Ms. Volpin will be at our partner schools to promote all of the great things Auburn does and talk about the opportunities it provides for our students. If you are interested in applying, applications are being accepted online beginning Nov. 1. For additional information or a tour of Auburn, you can reach the Enrollment Office at 440-357-7542.

Current Auburn students...If you would like to help promote Auburn or have ideas, contact the Enrollment Office.



Barb Gordon, Enrollment Specialist



Kayley Volpin, Career Development & Enrollment Specialist

## Adult Workforce Education

Auburn offers a number of Adult Workforce Education courses in high demand fields! For program information, call 440-357-7542 or visit [www.auburncc.org](http://www.auburncc.org).

Coming Soon...SPRING 2018 - Personal Enrichment Classes. More information coming soon.

**REGISTER NOW!**

**Daytime Practical Nursing Classes start January 2018!**

## Employer Open Houses

Are you a local business and want additional information on Auburn Career Center and all we have to offer? Join us for our Employer Open Houses. During this time, you can tour our facility, find out about our high school and adult training programs, learn about Auburn's internships and placements and sign-up for our FREE online job board. To sign up, contact Michelle Rodewald at 440-357-7542 ext. 8159 or [mrodewald@auburncc.org](mailto:mrodewald@auburncc.org).

## Lighting the Way Project

Auburn students designed and built lighthouses that raised over \$75,000 for United Way of Lake County and Lake Health Foundation!

Last school year our Architecture Project Management and Construction students designed and constructed 4-foot tall illuminated lighthouses for the "Lighting the Way" project. Each individual lighthouse had 240 pieces to the intricate design. They were decorated by local artisans and students, making each one unique and one-of-a-kind.





## Mock Interviews

Several local community and business partners volunteered last year to help us implement "Mock Interviews" for our seniors. The students dressed in professional clothing, presented their resumes and practiced interviewing skills. They were critiqued for improvements before going out on their actual job interviews for the Business Partnership Program. Perhaps you can help by volunteering or by referring someone else to make this another successful experience for our seniors. The mock interviews will take place at Auburn from 12:45 to 2:30 p.m. on October 24, 25 and 26. If you would like to volunteer, please contact Michelle Rodewald in the Business Partnership Office at 440-357-7542 ext. 8159 or [mrodewald@auburncc.org](mailto:mrodewald@auburncc.org).



## Upcoming Events

**AUBURN CAREER CENTER**  
**WINTER WONDERLAND CRAFT FAIR & BREAKFAST WITH SANTA**  
**Saturday, Dec. 2<sup>nd</sup> from 9 a.m. - 3 p.m.**

**CRAFTERS, RESERVE YOUR SPACE TODAY!**  
 Spaces from \$30 - \$40 Free Electricity

Contact Sue Lefler  
 440-357-7542 x. 8257  
[slefler@auburncc.org](mailto:slefler@auburncc.org)

[www.auburncc.org](http://www.auburncc.org)  
 8140 Auburn Rd., Concord Twp.

### UPCOMING DATES TO REMEMBER

- Oct. 13 No School
- Oct. 18 End of First Quarter
- October 24, 25, 26 Senior Mock Interviews
- Oct. 27 – Fall Festival Dance
- Nov. 1 Student-Parent/Guardian-Teacher Conferences 4-8 p.m.
- Nov. 22- 24 No School Thanksgiving Break
- Nov. 29 Career Shadow Day
- Nov.30 Open House 6:30pm-8:00pm
- Dec. 2 Breakfast with Santa & Winter Wonderland Craft Fair
- Dec. 25 - Jan. 5 No School Winter Break

## What our Students are Saying...

*"I came to Auburn because it is a great opportunity to get hands-on learning in high school. It opened the door to an internship which has given me a bunch of opportunities."*

*–Brian Strimbu, Chardon, Heating, Ventilation & Air Conditioning*

*"I've gotten a lot out of my class...drawing blood, CPR, taking care of patients. When I go to college, I'll have the advantage and skills of knowing what to do."*

*–Alex Small, Kenston, Patient Care Technician*

*"With the skills and experience I am gaining while at Auburn, I'm learning how to be extraordinary, not ordinary."*

*–Mariah Brown, Kenston, Cosmetology*

*"I met some of my best friends by coming to Auburn and it helped prepare me for my career."*

*–Sofyea Bailey, Fairport, Culinary Arts*

*"My family owns a machine shop. I wanted training from another source, there's always more than one way to do something. Internship, previous experience and school experience...I can learn a lot from all of these."*

*–Kyle Rokosky, Advanced Manufacturing, Riverside*



### Salon

Auburn's student-run salon is open Wednesdays and Thursdays from 11:30 a.m. - 2:30 p.m. (with the last walk-in at 1:30 p.m.) during the school year. Call 440-357-7542 ext. 8199 or 8215 for more information.



**Press Release – For Immediate Release**

Concord Township, OH

Contact: Dr. Brian Bontempo, Superintendent of Lake County Educational Service Center and Auburn Career Center; 440-358-8011

**Lake and Geauga Counties Manufacturing K-12 Partnership**

State Representative Ron Young presented a check to Lake and Geauga County Schools. This \$200,000 grant will support the Lake and Geauga Counties Manufacturing K-12 Partnership that will increase awareness of manufacturing careers in Lake and Geauga County, provide learning opportunities for students and help the manufacturing sector locate qualified candidates to fill open positions.

"We're happy to be a part of such a strong commitment. The funds will be used for a website and marketing efforts to communicate the message about the opportunities in Lake and Geauga County for our students and families to connect with local businesses," said Dr. Brian Bontempo, Superintendent of Lake County Educational Service Center and Auburn Career Center. "I would like to thank our representatives for their support and also thank Joe Spiccia, Superintendent of the Wickliffe City School District, and Julie Ramos, Wickliffe City School District's Director of Innovation, for their leadership and work to make this possible."

"This partnership was created among local manufacturing businesses and K-12 educators to develop a systematic centralized process for managing activities across the region. With funding support from the Cleveland Foundation and the State of Ohio, an organization and software was created and NEXTWORK was born," said Spiccia and Ramos. "NEXTWORK was created to address the workforce needs and serve as a catalyst to economic prosperity in Lake and Geauga Counties and the entire region. While manufacturing is the first career cluster NEXTWORK is addressing, there are plans to expand its reach into healthcare, information technology, the building/construction trades and the financial sector."

This project seeks to prepare students of Lake and Geauga counties for quality job opportunities in the manufacturing industry by providing them with the exposure, training, and life skills necessary to succeed. It also assists in sustaining and expanding manufacturing, which currently accounts for 20% of the workforce in these counties.

"Helping young people gain the skills necessary to find productive, fulfilling and high paying jobs I believe should be the top priority of our public school system," said Representative Young. "Training and exposing our kids to these in-demand advanced manufacturing opportunities definitely contribute to that mission. The bottom line is these dynamic companies need skilled and motivated talent. Why not provide that talent locally?" Young continued, "I am proud to support programs like these. They enrich the lives of our young people, help keep more of them in Lake County, increase the productivity and help to increase the overall wealth of the whole region."

The partnership fosters a unique environment in which the leaders of the manufacturing community can collaborate with the leaders in K-12 education to establish mutually beneficial programming.

"Collaborations like this are part of what is going to make Ohio the greatest place in America to live and work to raise a family. When you have purposeful people in education and business working together, it is easy to get behind it as a legislature and help them along so they can achieve everything they can possibly do," said Senator Eklund. "This is going to be great for the community. It's going to be great for the students who will benefit from these projects."

"I would like to thank Ron Young and Senator Eklund for bringing these dollars to Lake County that will help provide the resources for an industry that is in need of skilled workers," said Lake County Commissioner Jerry Cirino.

***Adult Workforce Education Personnel***

<b>Name</b>	<b>Title</b>	<b>Hourly Amount</b>
Keith Blaser	Firefighter Instructor	\$30.00
David Peterson	Firefighter Instructor	\$30.00

***Employee Resignation***

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Janet Murphy	Practical Nursing	October 13, 2017
Carol Brafford	Geauga One-Stop	October 10, 2017

***Substitutes – Professional***

Mary Peterson	Intervention Specialist Mild/Moderate
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***Extended Work Days***

<b>Name</b>	<b>Title</b>	<b># of Extended Days</b>	<b>Total Amount</b>
David Richards	Plant, Turf & Landscape Mgmt	6	\$2,526.36

***Evening Resource Officer***

Deputy Garrett Stefancin
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# *Attachment Item #13*

## Human Resources